

THE HINSDALE JUNIOR WOMAN'S CLUB PHILANTHROPIC GRANT APPLICATION 2022-2023

Thank you for applying for a Hinsdale Junior Woman's Club grant. Please review the below guidelines and requirements carefully. In order to be considered as a grant recipient, ensure you follow the below guidelines and submit all documentation requested in the application checklist at the end of this document. If you have questions about the grant application process, please contact: philanthropy@hjwc.us

GUIDELINES AND REQUIREMENTS

- Agency must be 501c3.
- Organization must service women and children in the Chicagoland area.
- Applications are due and must be timestamped between September 1 and no later than September 30 (11:59 pm) of this calendar year.
- Maximum grant to apply for at one time is \$50,000.
- No endowments will be considered for grants.
- Applications must be filled out completely and with all requested information provided for consideration.
- No schools can apply for grants.
- Organizations must have no political affiliation.
- Organizations with a written policy of discrimination against any person or group based on sex, race, disability, sexual orientation, gender identity, or any other basis would not be considered for a grant.
- Site visits and presentations of your grant request can be requested by HJWC and will be deemed necessary for consideration.
- All grant recipients are required to provide receipts for grants funded and photos of completed projects for consideration of future grants.
- Grants must be used to fund TANGIBLE items or projects up to the maximum grant fee of \$50,000. Please see below for additional clarification:

ALLOWED

Furniture (including mattresses)

Machinery & Equipment (refrigerators, x-rays, forklifts, etc.)

Vehicles (vans, trucks, buses)

Long-term housewares (pots, pans, utensils, vacuums, towels, bedding)

Service /project fees related to capital projects (architects, engineers, installation)

Instruments

Computers & Electronics

Security Systems

NOT ALLOWED

Consumables (milk, eggs, diapers)

Gift cards



Vouchers
Transportation fees
One-time application fees
Tuition for schools & camps
Testing
Salaries & Operating expenses

philanthropy@hjwc.us [Switch account](#)



The name and photo associated with your Google account will be recorded when you upload files and submit this form. Only the email you enter is part of your response.

*** Required**

Email *

Your email

Name of Organization: *

Your answer



Address, City, State, Zip: *

Your answer

Contact Name: *

Your answer

Phone Number: *

Your answer

Email Address: *

Your answer

Name of Person Administering Grant & Title: *

Your answer

Contact Person Phone Number: *

Your answer



Brief Summary of Requested Items and/or Projects: *

Your answer

Amount of Request: \$ *

Your answer

Organization Description(Briefly list summary of mission, objectives, recent accomplishments, etc.) *

Your answer

How many people are currently served by your organization? : *

Your answer

Describe in detail how you would use the HJWC grant and how it would benefit your organization: *

Your answer

How many people will be served by this grant? *

Your answer



If applicable, how long will the requested items serve your organization?

Your answer

Briefly describe the geographic area and people you serve. Please include relevant timetables as they apply to this specific grant: *

Your answer

How did you learn of Hinsdale Junior Woman's Club Philanthropic Grants?: *

Your answer

Prior Applicants Only

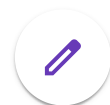
Date of last application sent to the Hinsdale Junior Woman's Club:

Date

mm/dd/yyyy

Previous grants received from the Hinsdale Junior Woman's Club (include year, amount, and purpose) if any:

Your answer



Other relevant information useful for this request:

Your answer

Organization's Website URL:

Your answer

PHILANTHROPIC GRANT APPLICATION - FINANCIAL SUMMARY

If you are part of a larger organization, this financial summary must reflect your specific business unit

Current/Projected Fiscal Year

Please answer below questions for the current/projected fiscal year

Budget (Current/Projected):

Your answer

Earned Revenue (Amount & Percent) :

Your answer

Foundation/Corporation Revenue (Amount & Percent):

Your answer



Individuals Revenue (Amount & Percent):

Your answer

Government Revenue (Amount & Percent):

Your answer

United Way Revenue (Amount & Percent):

Your answer

Special Events/Other Revenue (Amount & Percent):

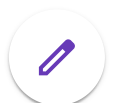
Your answer

Investment Income Revenue (Amount & Percent):

Your answer

Program Expenses (Amount & Percent):

Your answer



Administrative Expenses (Amount & Percent):

Your answer

Development Expenses (Amount & Percent):

Your answer

Other Expenses (Amount & Percent):

Your answer

Actual-Most Recent Closed Fiscal Year

Please answer below questions for the actual/most recent fiscal year

Fiscal Year Ending:

Your answer

Earned Revenue (Amount & Percent):

Your answer



Foundation/Corporation (Amount & Percent):

Your answer

Individuals (Amount & Percent):

Your answer

Government (Amount & Percent):

Your answer

United Way (Amount & Percent):

Your answer

Special Events/Other (Amount & Percent):

Your answer

Investment Income (Amount & Percent):

Your answer



Program Expenses (Amount & Percent):

Your answer

Administrative Expenses (Amount & Percent):

Your answer

Development Expenses (Amount & Percent):

Your answer

Other Expenses (Amount & Percent):

Your answer

Administrative Information

Number of total paid staff:

Your answer

Number of volunteers:

Your answer



Number of administrative personnel:

Your answer

Top five confirmed donors for current fiscal year (include amounts):

Your answer

Top five corporate individual donors for recently completed fiscal year (include amounts):

Your answer

PHILANTHROPIC GRANT APPLICATION - CHECKLIST

****These instructions should be followed closely. If all the items in the below checklist are not submitted and/or the application not filled out completely, you will NOT be eligible for the grant request****

Grant Application

Three (3) bids/quotes, purchase orders, or statements from suppliers showing the exact amount of each item requested in grant

Latest full year audited financial statements

Latest IRS Form 990

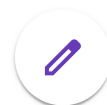
Current tax-exempt certificate from the Internal Revenue Service

List of members of the governing board, staff, and directors

501c3 Documentation

W9

Please submit these documents [HERE](#):



Bids

 Add file

Latest full year audited financial statements

 Add file

Latest IRS Form 990

 Add file

Current tax-exempt certificate from the Internal Revenue Service

 Add file

List of members of the governing board, staff, and directors

 Add file

 Add file

W9

 Add file



By typing name below, the undersigned hereby states that he/she has read the *
Hinsdale Junior Woman's Club Philanthropic Grant Guidelines and that this grant
application conforms to those guidelines. The undersigned further hereby
certifies that all the foregoing information and attachments are correct to the
best of his/her knowledge. NOTE: Incomplete application will not be considered.

Your answer

Submit

Clear form

Never submit passwords through Google Forms.

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